Full Paper – Author Guidelines

The authors should adhere to the given guidelines when preparing a full paper to be submitted to the AIRC 2022. Early submission is encouraged as it helps us to manage the review process in a timely manner.

Please note that paper submission guidelines should strictly be followed by authors. Author (s) should affirm that the material has not published previously.

General Requirements and Format

Paper Size	A4	
Margin	1 inch margin on all sides	
Font Type	Times New Roman	
Font Size	Title of the paper	14 point, bold / centered
	Name of author	10 point, centered
	Affiliation and email	09 point, centered
	1st level heading	12 point bold
	2nd level heading	10 point bold
	Abstract and keywords	09 point
	Main text of the paper	10 point, justified
	Reference	09 point, justified
	Caption of the table & figure	09 point, centered
Line Spacing	Single	
Abstract	The abstract should summarize the contents of the paper and should contain at least 150 and at most 250 words.	
Keywords	Three to five keywords separated by com	
Table & Figure	Table and figure should be centered and numbered continuously, and the caption of table should be placed above the table and caption of the figure should be placed under the figure.	
Reference	Strictly follow APA style	

PAPER LAYOUT:

The manuscript should be prepared in A4-size. Leave 0.75-inch margins on top and bottom, and 1.0-inch margins on left and right. Organize the body text in two columns, with a 1.0 line spacing. Insert and layout figures, tables, and their captions directly in the body text.

TYPESCRIPT:

The manuscript should be written in English, using Times Roman of 10.5-point font size.

LENGTH:

The length of full-papers is recommended to be between 6 to 12 pages of A4-size. The maximum length of papers should not exceed 6 pages including spaces, figures, tables and references.

TITLE PAGE:

The first page of the manuscript must contain the paper title, author full name(s), position(s), and affiliation(s), and contact author's name, affiliation, address, phone number, and email address. Major words (nouns, verbs, adjectives, adverbs, and pronouns) in the title should be capitalized. Authors are highly recommended to use the full-paper template provided below. (Preferred format is MSWord. Other formats are not acceptable)

ABSTRACT AND KEYWORDS:

An abstract and keywords should be included on the title page. The abstract should not exceed 250 words and the keywords of up to five words should be carefully selected to facilitate readers' search.

MAJOR SECTIONS AND HEADINGS:

Major section headings, including Abstract, sections (1, 2, 3, ...), sub sections (1.1, 1.2). The paper should involve at least the following major sections:

Example:

Introduction: Describe the motivation and purpose of the research.
Literature Review: Provide a summarised and updated review of literature pertaining to the key arguments of study.
Methods: Provide sufficient information to allow readers to repeat the work.
Results and discussion: Present the major results and discuss the key points.

Conclusions and Recommendation: State conclusions concisely and without interpretation.

HYPOTHESES

State each hypothesis that you tested fully and separately. Give it a distinct number (Hypothesis 1) or number-letter (Hypothesis 1a) label.

Examples:

Hypothesis 1a: There is a positive correlation between the availability of hours for work and the productivity of employees.

Hypothesis 1b: Worker satisfaction increases worker productivity

STATISTICAL SIGNIFICANCE

When statistical significance is explored, report significance levels in separate footnotes placed in a stack under your regular Table footnotes.

EQUATIONS

Your equations should be numbered consecutively with numbers in brackets on the right. **Do not use Print Screen or jpg format**.

FOOTNOTES

Use footnotes, not endnotes, whenever necessary. Footnotes should match with a superscript number at the end of the sentence referencing the source. You should begin with "1" and continue numerically throughout the manuscript.

TABLES:

Insert tables in the text body. Number the tables consecutively with Arabic numerals, e.g., Table 1. and Table 2. Please ensure Tables fit between the margins and are referenced in the text. Please do not use the words like "in the above Table" or "Table below" or any other reference of directionality throughout the text. Tables should be in editable format.

Example:

Table 1: Caption (Times New Roman, 12pt, bold and centred)

FIGURES:

Insert figures in the text body. Number the figures consecutively with Arabic numerals, e.g., Fig. 1. And Fig. 2. It is preferable to paste images into your document as .gif or .jpg format.

Please ensure Figures fit between the margins and are referenced in the text. Do not use the words like "in the above Figure" or "Figure below" or any other reference of directionality throughout the text.

PAGINATION AND RUNNING HEADLINES

The page numbering will be done by the University after compilation of all the papers. Authors should not type the page numbers and the running headlines.

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CITATIONS

These are your in-text, in parentheses, identifications of other research. Every work that has a citation needs to have a corresponding reference (see "References," below). Citations of papers should include the name(s) of author(s) and the year of publication, e.g., Silva (2021) or (Silva, 2021). References to papers with more than two authors should be in the form of the first author's name followed by 'et al.'-, e.g., Perera et al. (2019) or (Perera et al., 2019). For multiple citations of publications by the same author in the same year append a letter after the date to distinguish different citations.

REFERENCES:

APA referencing System is used. References in the text should be quoted in the following manner:

Authors should make certain that there is a complete reference for every citation in the text. For more detail about APA style, check the website http://www.apastyle.org/.

(**Book style –** Author(s) of book – family name and initials. (Year). Title of book – *in italics*.
Publisher. DOI or Web address - if available**)**

Chen, W. K. (1993). *Linear Networks and Systems*, Belmont.

Cichocki, A. & Unbehaven, R., (2018). *Neural networks for optimization and signal processing,* Wiley. https://doi.org/10.1016/C2017-0-00372-5

(**Journal paper** – Author(s) of journal article – family name and initials, use & for multiple authors. (Year). Title of journal article. Journal name – *in italics*, Volume – *in italics*(Issue or number), Page number(s). DOI or Web address - if available)

Journal paper without DOI:

Chen, S., Mulgrew, B. & Granta, P. M. (1993). A clustering technique for digital communications channel equalization using radial basis function networks, IEEE Trans. on Neural Networks, 4(1), 570-578.

Journal paper with DOI:

Hill, R. M. (1997). The single-vendor single-buyer integrated production–inventory model with a generalized policy, *European Journal of Operational Research*, *97*(1), 493-499. https://doi.org/10.1016/S0377-2217(96)00267-6

(**Online Sources style-** Author(s) of page – person or organization, use & for multiple authors. (Year, Month Day - if available). *Title of page – In italics.* Website name. Web address)

Vidmar, R. J. (2021, January 15). *On the use of atmospheric plasmas as electromagnetic reflectors*. http://www.halcyon.com/pub/journals/21ps03-vidmar

(**Conference paper** – Author(s) of paper – last name and initials, use & for multiple authors. (Year, Month Date(s)). Title of paper – *In italics*. [Type of paper e.g. Paper presentation]. Conference Name, Location. DOI or Web address - if available.

Beck, K. & Ralph, J. (1994, April 20-22). *Patterns generates architectures* [Paper presentation]. 13th Research Libraries Conference, Bologna, Italy.

(**Chapter in a Book** – Chapter Author's Last Name, First Initial. Second Initial. (Year). Chapter or article title. In Editor First Initial. Second Initial. Editor Last Name (Ed.). Book title: Subtitle (edition number if not the first, pages of chapter). Location of publication: Publisher

Murphy, D.J., Jr. (2014). (Murphy, 2014).*Clinical management of congenital heart disease: From infancy to adulthood* (pp. 142-170). Minneapolis, Minnesota: Cardio

text Publishing.